

COUNCIL PROCEEDINGS
Casper City Hall – Council Chambers
September 20, 2022

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, September 20, 2022. Present: Councilmembers McIntosh, Sutherland, Gamroth, Engebretsen, Knell, Cathey, Pollock, and Pacheco. Councilmember Humphrey joined the meeting virtually.

2. PLEDGE OF ALLEGIANCE

Mayor Pacheco welcomed members of the Boy Scouts to lead the audience in the pledge of allegiance.

3.A. REGULAR MEETING MINUTES

Moved by Vice Mayor Knell, seconded by Councilmember Pollock to, by minute action, approve the minutes of the September 6, 2022 regular Council meeting, as published in the Casper Star Tribune on September 18, 2022. Motion passed.

3.B. EXECUTIVE SESSION MINUTES

Moved by Councilmember Engebretsen, seconded by Councilmember Gamroth to, by minute action, approve the minutes of the first September 6, 2022 Executive Session regarding personnel. Motion passed.

3.C. EXECUTIVE SESSION MINUTES

Moved by Councilmember Pollock, seconded by Councilmember Engebretsen to, by minute action, approve the minutes of the second September 6, 2022 Executive Session regarding personnel, litigation, and land acquisition. Motion passed.

4. BILLS & CLAIMS

Moved by Councilmember Engebretsen, seconded by Councilmember Gamroth to, by minute action, approve payment of the September 20, 2022, bills and claims, as audited by City Manager Napier. Motion passed.

<u>Bills & Claims 09/20/22</u>		
71Const	Goods	775.50
AAALndscpng	Services	959.01
AceHrdwr	Goods	191.64
ACZLbrtrs	Services	954.50
Airgas	Goods	254.14
AllenInspctns	Services	7,440.00
AllTrees	Services	750.00
Alsco	Services	1,884.03
AMBI	Services	844.64
Amrgs	Goods	208.89
AquaSmrt	Goods	135,600.00
ArrwheadHeat	Services	281.75

AT&T	Services	32,645.16
Atlas	Goods	2,841.39
BKegler	Reimb	150.00
BdgrMtr	Services	163.76
BigHrnTire	Services	355.00
BlkHillsEnrgy	Utilities	1,152.81
BrntagPac	Goods	138,037.70
Brian'sGoTo	Services	1,391.07
BrbcksRfrgrtn	Services	5,785.33
CLuse	Services	1,225.00
CRiley	Reimb	587.58
CSimons	Reimb	123.13
C&CSply	Goods	79.83
Caselle	Services	78.00
CsprAreaCnvntn	Services	27.00
CsprCollege	Services	390.00
CsprStrTrb	Services	2,164.20
CsprTinShop	Services	7,273.70
CsprTire	Services	180.00
CsprVtrnry	Services	1,219.70
CsprWndw&Door	Services	807.50
CWRWS	Goods	1,430,805.58
CntrlWyoRescueMission	Services	7,290.25
CntryLnk	Utilities	14,954.99
CrtfdBusSrvc	Goods	23,907.00
ChlkButtesLndscpng	Services	96,600.95
CitrixSystms	Services	8,440.50
CtyCspr	Services	312,106.50
CtyPrkChrch	Refund	580.00
CivicPlus	Goods	900.00
CivilEngnrng	Services	14,414.99
CMITeco	Services	10,904.63
CoastlChmcl	Goods	136.34
CocaCola	Services	24.75
Cmtrnx	Goods	3,196.70
Cnvrgn	Goods	39,914.50
Cordico	Services	27,000.00

Core&Main	Goods	8,395.64
CowboySplyHse	Goods	368.65
CPU	Goods	10,074.88
CrumElctrcSply	Goods	23.85
CVIC	Services	1,641.13
DRodrick	Refund	831.34
DKpnr	Services	725.10
Datamrs	Services	2,900.00
DvdsnMchncl	Services	72,775.00
DPCIndstrs	Goods	45,951.23
DynmcCntrls	Services	767.52
EnrgyLabs	Services	999.00
EngnrngDsgn	Services	1,750.00
ExpSvcs	Services	1,971.42
FaroTchnlgs	Goods	5,814.25
FrgsnEnt	Goods	28.20
FIB	Goods/Invstmnts	18,036.18
FoxstrOpco	Goods	700.00
FrmntMtr	Goods/Services	48,746.90
Galls	Goods	1,408.12
GameTime	Goods	1,753.36
GloblSpctrm	Services	107,506.68
GldrAssoc	Services	3,004.00
Grngr	Goods	238.28
GrrrMotr	Goods	70,860.00
Hach	Goods	8,825.60
HrvrdDrugGrp	Goods	727.16
HzrdCntrlTchnlgs	Goods	1,080.00
HDREngnrng	Services	9,007.50
Homax	Goods	39,143.74
Hose&RubrSply	Goods	515.61
HowrdSply	Goods	258.20
IME	Services	1,642.50
IntgrtdTchnlgs	Services	300.00
ITCElctrel	Services	1,308.60
JCarpenter	Reimb	30.00
JCKirk	Reimb	120.00

JGall	Reimb	186.42
JOtt	Refund	258.73
JStowers	Reimb	250.00
JacobsEngnrng	Services	128,833.93
JKCEngnrng	Services	4,847.75
JhnsnRstrnt	Services	1,206.00
KHallock	Reimb	30.00
KHawthorne	Refund	380.00
KNealeigh	Refund	275.16
KashCorp	Goods	2,581.98
Kinsco	Goods	9,729.33
KiwanisClb	Dues	228.00
KnfRvr	Services	8,335.35
KotoCspr	Refund	1,203.53
LDrake	Reimb	120.00
LngdnInvstmnts	Refund	234.02
Lisa'sSpcNSpn	Services	770.00
LongBldgTech	Services	1,540.00
MBrattis	Reimb	30.00
MBrummond	Reimb	120.00
MKolker	Reimb	72.40
MWalz	Refund	21.30
MeyersCnstrctn	Services	10,780.00
MrcI RcrtnEqpmnt	Goods	1,173.21
MonsnIntrlSrvc	Services	6,201.94
Motn&FlowCntrl	Goods	99.32
MotorlaSltns	Services	71,305.50
MtnStLitho	Services	66.93
MtnStsPipe	Goods	10,690.78
MtnWstTech	Services	1,129.32
MunicplTrtmnt	Goods	6,545.00
NCarlson	Reimb	120.00
Napa	Goods	126,097.95
NCWeed&Pest	Goods	810.64
Nlson/NygrdConsult	Services	9,778.51
NJCrmnlIntrdc	Services	498.00
Norco	Goods	519.88

NrthAmrcnRescue	Goods	6,986.94
NrthrnLights	Services	720.00
OneCall	Services	1,380.00
PKuxhausen	Reimb	120.00
PaceAnlytclSrvcs	Services	2,883.33
Pedens	Goods	211.00
PstlPros	Services	6,469.94
Prntwrks	Services	143.82
RMay	Refund	252.09
RmshrnCnstretn	Services	269,766.27
RDOffut	Goods/Services	68,729.00
Ricoh	Services	547.07
RckyMtnPwr	Utilities	103,620.39
RogueMchncl	Services	275.00
RootrSwr	Services	1,185.30
RuffKuttKstmz	Services	6,500.00
SeaWstrn	Goods	21,773.87
SkylineRnchs	Services	6.54
Smrsh	Services	1,957.50
SmthPsych	Services	600.00
SpareLabs	Services	750.00
StOfWyo	Services	171,639.39
StrlngInfosystms	Services	1,304.89
StrtgcGvrnmnt	Services	13,900.00
SWI	Services	63,921.92
TenEPckgng	Goods	2,565.00
TDach	Services	600.00
TMcCoul	Refund	190.10
TheWash	Services	13.82
33MileRd	Services	82.96
ThomsnReutrs	Goods	993.42
TopOffc	Goods	634.46
TrnsUnionRsk	Services	185.40
TriStOilReclm	Services	447.00
Unifirms2Gear	Goods	4,812.79
VrznWrsls	Services	536.45
WBeer	Reimb	150.00

WGonzales	Reimb	75.00
W/Sholding#1	Refund	1,068.51
WardwlWtr	Goods	157.03
WyneColemnConst	Services	3,781.85
WCCRstrtn	Services	7,839.44
WearPrts	Goods	88.95
WthrbyPrnt	Services	5,207.00
WstPlainsEngrng	Services	2,000.00
WstrnRsrch	Goods	4,505.62
WstlndPrk	Services	1,682.06
WLCEngrng	Services	7,627.95
WyoMchnry	Services	8,098.43
WyoLowVltge	Goods	225.00
WyoPlantCmpny	Goods	1,106.94
WyoStGolf	Services	360.00
WyoSteel&Rcyclng	Goods	474.10
XylmWtrSoltns	Services	8,509.00
Total		4,024,962.70

5. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing Council were: Dean Welch, 1604 S Wilson, regarding the Fallen Veteran's Memorial arch.

9.A. ESTABLISH PUBLIC HEARINGS

Moved by Councilmember Cathey, seconded by Councilmember Sutherland, to, by minute action: establish October 4, 2022, as the public hearing date for the consideration of new Restaurant Liquor License No. 48 for Blues Gypsy, LLC, dba the Bluebird at the Cheese Barrel, located at 544 South Center. Councilmembers Pollock and McIntosh abstained from voting. Motion passed.

7.A.1. PUBLIC HEARING – ORDINANCE

Mayor Pacheco opened the public hearing for the consideration of an ordinance pertaining to North Platte River Park. No. 2 Subdivision.

City Attorney Henley entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated September 12, 2022; and an affidavit of publication, as published in the Casper Star-Tribune, dated September 15, 2022.

Acting City Manager, Liz Becher, gave a brief report and answered questions from City Council.

There was no one to speak in favor of the item. Speaking in opposition was: Keith Tyler, 6013 River Park Dr. Councilmembers answered questions Mr. Tyler rose regarding the zoning changes. There being no other citizens to speak for or against the issue, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 15-22
AN ORDINANCE APPROVING A PARTIAL PLAT,
VACATION, REPLAT, VACATION OF PUBLIC PARKLAND
AND A ZONE CHANGE FOR THE NORTH PLATTE RIVER
PARK NO. 2 SUBDIVISION.

Councilmember Cathey presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Sutherland. Councilmember McIntosh abstained from voting. Motion passed.

7.A.2. PUBLIC HEARING – ORDINANCE

Mayor Pacheco opened the public hearing for the consideration of an ordinance pertaining to the annexation of Dowler No. 2 Subdivision and rezoning of Paradise Acres Addition.

City Attorney Henley entered two (2) exhibits: correspondence from Liz Becher to J. Carter Napier, dated September 12, 2022; and an affidavit of publication, as published in the Casper Star-Tribune, dated August 29, 2022.

Acting City Manager, Liz Becher, gave a brief report and answered questions from City Council.

Speaking in favor of the item was: Dan Elston, 85 Primrose St. There was no one to speak in opposition. There being no other citizens to speak for or against the issue, the public hearing was closed.

Following ordinance read:

ORDINANCE NO. 16-22
AN ORDINANCE APPROVING THE ANNEXATION OF 2.0
ACRES DESCRIBED AS TRACT 8, DOWLER NO. 2
SUBDIVISION (3025 PARADISE DRIVE), ESTABLISHING
THE ZONING OF SAID PARCEL AS C-2 (GENERAL
BUSINESS), AND REZONING 8.2-ACRES DESCRIBED AS
THE PARADISE ACRES ADDITION (3041 PARADISE DRIVE)
AS C-2 (GENERAL BUSINESS).

Councilmember Pollock presented the foregoing ordinance for approval, on first reading. Seconded by Councilmember Engebretsen. Councilmember McIntosh abstained from voting. Motion passed.

8. ORDINANCE—SECOND READING

Following ordinance read:

ORDINANCE NO. 14-22
AN ORDINANCE CORRECTING A SCRIVENER’S ERROR IN
THE LEGAL DESCRIPTION OF ORDINANCE NO. 34-19
PERTAINING TO THE MISTAKEN INCLUSION, VIA
ANNEXATION, OF THE WEST HALF OF LOTS 26 & 27,
SOUTH GARDEN CREEK ACRES NO. 2 ADDITION IN THE

CASPER MUNICIPAL LIMITS.

Councilmember Cathey presented the foregoing ordinance for approval, on second reading. Seconded by Councilmember Pollock. Motion passed.

9. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 22-163

A RESOLUTION AUTHORIZING AN IRU AGREEMENT BETWEEN THE CITY OF CASPER AND WERCS COMMUNICATION, INC., D.B.A. MOUNTAIN WEST TECHNOLOGIES CORPORATION FOR FIBER OPTIC CABLING SERVICES.

RESOLUTION NO. 22-164

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH DESERT MOUNTAIN CORPORATION, FOR THE STREET ICE SLICER PROCURMENT, PROJECT NO. 22-049.

RESOLUTION NO. 22-165

A RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE CONTRACT FOR PROFESSIONAL SERVICES WITH STATE LINE NO. 7 ARCHITECTS, FOR DESIGN SERVICES FOR THE CITY HALL RENOVATION AND ADDITION (PROJECT SAFE), PROJECT NO. 20-004.

RESOLUTION NO. 22-166

A RESOLUTION AUTHORIZING A COOPERATIVE AGREEMENT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR STREET ENHANCEMENTS RELATED TO THE POPLAR STREET IMPROVEMENTS – CY AVENUE TO COLLINS DRIVE.

RESOLUTION NO. 22-167

A RESOLUTION AUTHORIZING THE EXECUTION OF AN ACCESS PERMIT WITH THE WYOMING DEPARTMENT OF TRANSPORTATION FOR ACCESS WIDENING AN ACCESS APPROACH AT 935 WEST YELLOWSTONE HIGHWAY.

RESOLUTION NO. 22-168

A RESOLUTION ISSUING A REVOCABLE LICENSE AGREEMENT WITH 6H GROUP, LLC, DBA NOLAND FEED, FOR MAINTENANCE OF A LOADING DOCK WITHIN CITY RIGHT-OF-WAY.

RESOLUTION NO. 22-169

A RESOLUTION AUTHORIZING AN AGREEMENT WITH JTL GROUP, INC., DBA KNIFE RIVER, FOR THE 2022 PLATTE RIVER TRAILS REPLACEMENTS PROJECT NO. 22-042.

RESOLUTION NO. 22-170

A RESOLUTION AUTHORIZING A DONATION AGREEMENT

BETWEEN THE AMERICAN LEGIONA GEORGE W. VROMAN POST 2 AND THE CITY OF CASPER LOCATED AT PATERSON-ZONTA PARK FOR WYOMING'S FALLEN MEMORIAL, PROJECT NO. 20-055.

RESOLUTION NO. 22-171

A RESOLUTION AMENDING THE CITY OF CASPER STATEMENT OF INVESTMENT POLICY.

RESOLUTION NO. 22-172

A RESOLUTION AUTHORIZING A PROMISSORY NOTE TO THE STATE OF WYOMING IN THE AMOUNT OF \$7,294,117.60 TO FUND FIRE PENSION A.

RESOLUTION NO. 22-173

A RESOLUTION AUTHORIZING THE COMMUNITY DEVELOPMENT BLOCK GRANT – COVID FUNDS (CDBG-CV) AGREEMENT IN THE AMOUNT OF SEVEN HUNDRED FIFTY THOUSAND DOLLARS (\$750,000) BETWEEN THE CITY OF CASPER AND THE WYOMING COMMUNITY DEVELOPMENT AUTHORITY (WCDA) TO ASSIST IN THE FUNDING FOR THE WYOMING FOOD FOR THOUGH GROCERY STORE AT THE SITE OF THE FORMER NORTH CASPER SCHOOL.

RESOLUTION NO. 22-174

A RESOLUTION AUTHORIZING THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AGREEMENT IN THE AMOUNT OF FIVE HUNDRED THOUSAND DOLLARS (\$500,000) BETWEEN THE CITY OF CASPER AND THE WYOMING COMMUNITY DEVELOPMENT AUTHORITY (WCDA) TO ASSIST IN THE FUNDING OF THE RENOVATIONS FOR THE WILLARD ENVISION CENTER WITH THE CASPER HOUSING AUTHORITY.

Councilmember Sutherland presented the foregoing twelve (12) resolutions for adoption. Seconded by Councilmember Pollock. Acting City Manager Becher briefly discussed the two resolutions related to CDBG agreements. Councilmember Gamroth abstained from voting on Resolution No. 22-163 and Vice Mayor Knell abstained from voting on Resolution No. 22-165. Motion passed.

10.A. MINUTE ACTION– CONSENT

Moved by Councilmember Engebretsen, seconded by Councilmember Pollock to, by consent minute action:

1. Authorize the re-appointment of Bill Thompson to the City of Casper Investment Advisory Committee;
2. Authorize the purchase of one (1) John Deer 310SL Backhoe Loader and Grapple Bucket in the total amount of \$149,875.17, before trade-in, for use by the Parks Division of the Parks, Recreation, and Public Facilities Department;
3. Authorize the purchase of one (1) new wide area mower, in the total amount of \$80,900.00, before trade, for use by the Parks Division of the Parks, Recreation, and Public Facilities Department;

4. Appoint Travis Van Hecke to the Casper Planning and Zoning Commission;
5. Approve the sole source purchase of three commercial truck packs for use in the Community Risk Reduction Officer fire vehicles from Iconic Metal Gear in the amount of \$43,349.07; and
6. Approve the sole source purchase of equipment and installation of equipment by Communication Technologies, Inc., in the amount of \$44,984.

Councilmember McIntosh abstained from voting on Item 10.A.4. Motion passed.

11. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke on meetings and events they attended as well as matters of public interest.

12. ADJOURN INTO EXECUTIVE SESSION

At 6:48 p.m., it was moved Councilmember Cathey, seconded by Vice Mayor Knell, to adjourn into executive session to discuss personnel, litigation, land acquisition. Motion passed. Council moved into the Council Meeting Room.

At 8:58 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Engebretsen, to adjourn the executive session. Motion passed.

13. ADJOURNMENT

The meeting was opened to the public. At 8:59 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Engebretsen, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING
A Municipal Corporation

Fleur Tremel
City Clerk

Ray Pacheco
Mayor